Privacy Statement of SCOPE Maastricht

During the processing of personal data SCOPE Maastricht works conform the requirements of the applicable data protection legislation, like the General Data Protection Regulation. This means we:

- clearly specify our purposes before we process personal data, by using thisprivacy statement;
- limit our collection of personal data to only the personal data needed forlegitimate purposes;first ask for explicit permission to process your personal data in cases where
- your permission is required;
- take appropriate security measures to protect your personal data and wedemand the same from parties who process personal data on our behalf;
- respect your right to access, correct or delete your personal data held by us.

SCOPE Maastricht is the party responsible for all data processing. In this privacy statement, we will explain what kind of personal data we collect and for which purposes within our website SCOPE Maastricht. We recommend that you read it carefully.

If you have any questions regarding the processing of personal data, you can find the
contactdetails of SCOPE Maastricht at the end of this privacy statement.

Registration

Certain features of our service require you to register beforehand. You will have to
provide some information about yourself and choose a username and password for
the account that we will set up for you.

For this purpose, we use your Nationality, Study track and year, Student ID, phone
number, email address, nickname, gender and birth date. We do this on the basis of
your consent. We store this information until you close your account.

We will retain this data so that you do not have to re-enter it every time you visit our
website, and in order to contact you in connection with the execution of the agreement, invoicing and payment, and to provide an overview of the products and

services you have purchased from us.

Providing to Third Parties

We collaborate with other organisations, that may receive your personal data. We share data with the following parties, that may approach you directly for acquisition purposes:

- Company recruiters

Contact form

You can use our contact form to ask questions or make any request.
For this purpose, we use your message you wish to send to us, email address, nickname and phone number. We do this on the basis of your consent. We store this
information until we are sure that you are satisfied with our response.

Sending newsletters

We have a newsletter to inform those interested on news, tips and information about
our products and services. Your e-mail address is automatically added to the list of
subscribers.

For this purpose, we use your email address.. We do this on the basis of your consent.
We store this information until you cancel your subscription.
You may cancel your subscription to our newsletter at any time. Each newsletter
contains a link to unsubscribe from our newsletter.

Access to portal

Within our portal, you can access a management environment where you can set,
specify and change settings. We will keep track of your activities for proof.
For this purpose, we use your birth date, email address, nickname and Student ID,
Study Track, Nationality. We do this on the basis of your consent. We store this information until our services to you have ended.

Handling your order

We will use your personal data when handling your order. We may share your data
with the delivery service to have your order delivered. We may also obtain information
on your payment from your bank or credit card company.

For this purpose, we use your nickname, email address and phone number. We do this
on the basis of your consent. We store this information until your order has been
completed. Certain types of personal data will be retained for a longer period with
regards to the legal tax retention. (the legal retention period).

Promotion

Other than the advertisements on the website, we can inform you about new products
or services:

- by e-mail

You can object at all times against this promotional communication. Every e-mail
contains a cancellation link. You can also inform us through your account. Further, you
can inform us through the portal.

Providing data to third parties

Except for the parties necessary to deliver the above mentioned services, we do not
under any circumstance provide your personal data to other companies or

organisations, unless we are required to do so by law (for example, when the police
demands access to personal data in case of a suspected crime).

Statistics

We keep statistics on the use of our website, giving us access to individual data.
However, we only access individual data insofar as necessary for the purposes set out
in this statement.

Security

We take security measures to reduce misuse of and unauthorized access to personal
data. We take responsibility in the security of your personal data. We renew our security measures to ensure safe storage of personal data and keep track what might
go wrong.

Data protection officer

We have appointed a so-called data protection officer. This person is responsible for
privacy matters within our organisation. Our data protection officer is Julia Robiné and
is available by e-mail (secretary@scope-maastricht.nl) or phone ((+31) (0) 43 3 63 10
39) for all your questions and requests.

Changes to this privacy statement

We reserve the right to modify this statement. We recommend that you consult this
statement on a regular basis, so that you remain informed of any changes.

Inspection and modification of your data

You can always contact us if you have any questions regarding our privacy policy or
wish to review, modify or delete your personal data.

You have the following rights:

- Right of access: you have the right to see what kind of personal data we processed about you;
- Right of rectification: you have the right to rectify any personal data we have processed about you, if this information is (partially) wrong;
- Right to complain: you have the right to file a complaint against the processing of your personal data by us, or against direct marketing;
- Right to be forgotten: you can file a request with us to remove any personal data we have processed of you;
- Right to data portability: if technically possible, you have the right to ask us to transfer your processed personal data to a third party;

- Right to restriction of processing: you can file a request with us to (temporarily) restrict the processing of your personal data.

If you exercise any of the rights mentioned above, we might ask to identify yourself with a valid ID, to confirm it is your personal data. If so, it is important that you hide your social security number and photo.

We will usually respond to your request within 30 days. This term can be extended if the request is proven to be complex or tied to a specific right. You will be notified about a possible extension of this term

Complaints

If you want to file a complaint about our use of personal data, please send an email with the details of your complaint to info@scope-maastricht.nl. We will look into and respond to any complaint we receive.

If you think that we are not helping you in the right way, you have the right to file a complaint at the authority. For The Netherlands, this is the Autoriteit Persoonsgegevens.

Contact details

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info@scope-maastricht.nl